



Camp Olson YMCA Board Member Job Description

Responsibilities

Provide governance to Camp Olson, represent the camp to the community, and accept the ultimate legal authority for Camp Olson.

Participate as a member of the board of directors in policy making, planning, fundraising, monitoring and evaluation.

Expectations

- Be informed about Camp Olson's mission, policies, and programs.
- Understand Carver Governance Model concepts as they apply to Camp Olson YMCA.
- Follow and enforce the Camp Olson YMCA Board Policies in the conduct and operation of the Board of Directors and Camp Olson.
- Make a personal financial contribution to Camp Olson and assist with the organization's fundraising efforts.
- Attend in person or by phone, no less than 75% of all board meetings. Participation in the April and September planning retreats and the January Annual Meeting.
- Review agenda and supporting materials prior to board meetings.
- Serve on committees or task forces and offer to take on special assignments.
- Assist the board in carrying out its fiduciary responsibilities, including approving Camp Olson's annual budget and reviewing annual and monthly financial statements.
- Assist the board in its planning, monitoring and evaluation responsibilities including creating and updating strategic plans and monitoring and evaluating the performance of the executive director.
- Promote Camp Olson to the greater community.
- Follow conflict of interest and confidentiality policies.
- Suggest possible nominees to the board who can make significant contributions to the work of the board and Camp Olson.
- Refrain from making special requests of camp staff.